

Guru Ravidas Ayurved University, Hoshiarpur

APPLICATION PERFORMA FOR THE POST OF REGISTRAR AND CONTROLLER OF EXAMINATIONS

1. Application for the post of _____
2. Name of candidate _____
3. Father's Name _____
4. Mother's Name _____
5. Date of Birth _____
6. Age as on 1st May 2019 Years _____ Months. _____ days _____
7. Sex _____
8. Category Gen/SC/BC for fee relaxations
9. Married / Unmarried
10. Phone/ Mobile No.....
11. Present address.....
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12. Amount Demand Draft No..... dated.....
13. Qualification Detail:-



Sr. No.	Qualification	Year	Name of Institute	Marks %

10. Present Designation with Pay Scale and Grade Pay
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.....

11. Experience Detail :-

Sr. No.	Designation	From	To.....	Name of Institute

12. Whether No objection certificate from the concerned institute is attached.

Yes/No

13. Candidates who are already working in some institutes should forward his/her application through Head of Institutes failing which application will be rejected straightway.

14. Fee in the shape of demand draft may be sent to this University in favour of Registrar Guru Ravidas Ayurved University (Rs 1000/- for General)(Rs 500/- for SC/ST). Applications received without fee will be rejected.

Certified that above information is correct and nothing has been concealed therein.

Signature of Candidate

General Instruction/ Criteria:-

1. The University has right to increase or decrease the number of post at any stage without citing any reason or not to fill any or all the posts.
2. The eligibility of every candidate will be determined on the basis of the qualifications acquired and conveyed to this office by him/her up to the last date fixed.
3. Application on prescribed proforma must accompany self attested copies of certificates for proofs of Date of Births, Mark Sheet, Degree, Experience etc.
4. Original documents will have to be shown at the time of interview.
5. Personal called for interview shall not be entitled for TA/DA
6. The decision of Guru Ravidas Ayurved University in the matters of selection and appointment shall be final.
7. It is not obligatory to call each candidates for interview who fulfills the prescribed qualification.
8. The application of the ineligible candidates is liable to be rejected without any intimation to the candidates concerned.
9. Fee of (Rs 1000/- for General)(Rs 500/- for SC/ST)deposited in the University in the form of demand draft in favour Registrar, Guru Ravidas Ayurved University, Hoshiarpur.
10. Application Form can be downloaded from GRAU Website www.graupunjab.org.
11. Two copies of the filled and signed Application Forms in the prescribed format with one set of supporting documents and recent photograph (self attested) must reach the Registrar, Guru Ravidas Ayurved University, Hoshiarpur, VPO Kharkan , District Hoshiarpur Una Road, Hoshiarpur.
12. No pension/pensioner benefits are admissible
13. Application received after due date will be rejected straightway and no intimation will be given.
14. **The above post are termed posts for four years in Guru Ravidas Ayurved University, Hoshiarpur.**

Detailed Qualification and Experience for the post of Registrar and Controller of Examinations are as under:-

Registrar:-

The registrar shall be appointed:-

- a). From amongst the academicians in the field of AYUSH, who are not lower in rank than that of a professor on the scale of 15600-39100+ 7800 (Grade Pay) of not less than five years standing.
- b). From amongst the officers of the Government, who are not lower in rank than that of an Additional Secretary to the Government : or
- c). By transfer/ from amongst the Registrars of other Universities of Ayurveda, Yoga and Naturopathy, Unani and Siddha and Homoeopathic, or Medical or technical Universities in the country.
- d). The applicant should have cleared Punjabi up to matric standard

Age:- Maximum age limit 55 years.

Controller of Examinations:-

The Controller of Examinations shall be appointed:-

- a). From amongst the academicians in the field of AYUSH, who are not lower in rank than that of a professor on the scale of 15600-39100+ 7800 (Grade Pay) of not less than five years standing.
- b). The applicant should have cleared Punjabi up to matric standard

Age:- Maximum age limit 55 years.

The above posts are termed posts for four years in Guru Ravidas Ayurved University, Hoshiarpur.