



**GURU RAVIDAS AYURVED UNIVERSITY PUNJAB**  
**VPO Kharkan, Una Road, Hoshiarpur**  
(A State Govt. University, Approved by UGC)  
Phone No. 01882-282326, , email.graupunjab@gmail.com  
Website:-www.graupunjab.org

### Advertisement for the Post of Accounts Officer

Applications are invited on the prescribed proforma for filling up the post of Accounts Officer on purely contractual basis by this University.

SN	CATEGORY	MONTHLY SALARY	NO. OF VACANCIES
1	Accounts Officer	Rs. 25,000/- Consolidated	1

- **Qualifications:- M. Com or MBA (Finance) from a recognised Institution & University.**
- **Experience:- Minimum 2 years of experience in Finance & Accounts in Government/ Semi Government undertaking or reputed Private concerns.**

#### Other Terms and Conditions:-

1. Candidates must have passed Punjabi upto Matriculation standard.
2. The post will be purely on contractual basis for 12 months that can be extended based upon the requirement of the University and the performance of the individual.
3. Applications complete in aspects must reach the University at the given address latest by 13.10.2017, 5:00 PM.
4. The University will not be responsible for non receipt of applications due to any postal delay.
5. In case, any certificate/testimonial of an applicant is found fake at any stage of recruitment or issued by an incompetent authority, the eligibility/appointment of that applicant would be cancelled with immediate effect and a legal action may be taken against him/her.
6. Candidates are required to attach self attested copies of all certificates/testimonials with the application form.
7. No TA/DA will be paid for appearing in the interview.
8. The decision of Guru Ravidas Ayurved University, Hoshiarpur in the matters of selection and appointment will be final.

**Registrar**  
**Guru Ravidas Ayurved University**  
**Hoshiarpur.**